

OVERNIGHT POS BLACKOUT ORDERS

<b>FINAL DAILY CLOSE BY 3AM</b>	POS CLOSE AFTER 2AM AND BEFORE 2:30AM. CASH OUT DRAWERS. POS CLOSE. RECORD ALL ORDERS ON THIS FORM. PLACE NEW DRAWERS. POS OPEN IMMEDIATELY AFTER POS CLOSE COMPLETES. EDIT TIME PUNCHES. COMPLETE FINAL DAILY CLOSE BEFORE 3AM. ENTER THESE ORDERS IN REGISTERS. RECEIPTS MUST MATCH ORDERS ON THIS FORM. STAPLE RECEIPTS TO THIS FORM. PLACE FORM IN DAILY CASH ENVELOPE.		
STORE			
DAY	POS CLOSE TIME	MANAGER	CREW
DATE	POS OPEN TIME	MANAGER	CREW
			CREW

<b>1</b>	TIME	\$ AMT	ENTERED	<b>6</b>	TIME	\$ AMT	ENTERED
ITEMS ORDERED				ITEMS ORDERED			

<b>2</b>	TIME	\$ AMT	ENTERED	<b>7</b>	TIME	\$ AMT	ENTERED
ITEMS ORDERED				ITEMS ORDERED			

<b>3</b>	TIME	\$ AMT	ENTERED	<b>8</b>	TIME	\$ AMT	ENTERED
ITEMS ORDERED				ITEMS ORDERED			

<b>4</b>	TIME	\$ AMT	ENTERED	<b>9</b>	TIME	\$ AMT	ENTERED
ITEMS ORDERED				ITEMS ORDERED			

<b>5</b>	TIME	\$ AMT	ENTERED	<b>10</b>	TIME	\$ AMT	ENTERED
ITEMS ORDERED				ITEMS ORDERED			