

## Excelsior Springs Mid-Day Check list

Date \_\_\_\_\_

Complete prep for on coming shift

Make salads and parfaits according to R2D2 charts

Stock all freezers

Stock all boxes and wraps

Make new towel water

Change out uhc trays and utensils

Sweep and mop both sides of tables

Empty grease traps

Count waste

Check all tea in DT/Lobby and make sure timed correctly

Stock all cups and lids

Spot check lobby, playplace and rest rooms

Check condiment area stock and cleaned

Sweep and mop Frontline area