

Barry Overnight Checklist

Manager _____

Date _____

- Fry station washed and put back together by 4
- Clean mirror on fry station
- Hlz's wiped out
- Both d/t windows cleaned (inside & out)
- Change frontline menu boards
- Clean tea machine urn daily
- Wash dishes and put them away
- Wall freezers defrosted and cleaned DAILY
- Clean lobby diffusers
- Make sure buns are wrapped after breakfast
- Clean McCafe machine including bean hopper, top of machine, and nozzle
- Get cash sheet ready for the day
- Drawers counted and cash sheet completely filled out
- Filet steamer cleaned daily
- Clean and polish ALL STAINLESS ON FRONTLINE
- Count waste
- Clean the office before you leave

Daily Cleaning Tasks

- Mondays - Clean tea area in window 2
- Tuesdays - Clean cambros in window 2
- Wednesdays - Wipe down top of frontline equipment
- Thursdays - Wipe down all high chairs
- Fridays – Weekly cleaning on frappe machine
- Saturdays – Clean lid area in dt and detail both coffee brew baskets
- Sundays - All cambros